



GESIS Panel.pop Population Sample Short Submission Form

Please make sure to use the most recent version of this document, which can be found [here](#).

Proposal description

| | |
|--------------------------------|--|
| Title of the research proposal | |
| Date of submission | |

(Please fill in the names of all researchers involved and tick our contact person in the last column)

| | | | Contact Person (Please tick) |
|---|---------------|--|---------------------------------|
| Principal Investigator | Name | | |
| | Email address | | |
| | Affiliation | | |
| 2 nd investigator | Name | | |
| | Email address | | |
| | Affiliation | | |
| 3 rd investigator | Name | | |
| | Email address | | |
| | Affiliation | | |
| 4 th investigator | Name | | |
| | Email address | | |
| | Affiliation | | |
| 5 th investigator | Name | | |
| | Email address | | |
| | Affiliation | | |
| Please use an attachment if more than 5 investigators are involved. | | | |

The GESIS Panel.pop Short Submission offers researchers the possibility to submit a short questionnaire within a simplified submission procedure compared to Regular Submissions. It will be reviewed internally by the GESIS Panel staff.

The Short Submission allows for longitudinal designs but not for data collection with experimental designs. If you plan to conduct an experiment, please use our [Regular Submission procedure](#).



The questionnaire must not exceed a survey duration of one minute per survey wave (according to **our** time measurement). Each of the following bullet points correspond to **approximately** one minute:

- Five short single-choice questions
- Three multiple-choice questions with a maximum of seven items
- Two open-ended questions

Summary (max. 500 words)

Please include the following points in your summary:

- Overall objective and research question(s)
- Relevance and added value
- Hypotheses/expected results
- Methods and analyses

Please cite references that are substantial for your submission.

Please continue writing on the next page.



A large, empty rectangular box with a thin black border, intended for the submission of a short submission form.



Research design

Please tick the applicable option:

Cross-sectional survey with one single wave

Panel survey. Please specify the number of waves needed:

For a panel survey, please elaborate the rationale behind your longitudinal study design (max. 150 words).

Does your submission include previously fielded items from the GESIS Panel?

No

Yes, previously fielded items from the GESIS Panel.pop

Yes, previously fielded items from the GESIS Panel.dbd

If yes, please name the corresponding item(s) / the corresponding study and explain why you deem a replication meaningful and what results you expect (max. 100 words).



Instruments

The GESIS Panel.pop only allows vertical scales due to the mobile first design of the questionnaire. More information on the concrete question types can be found in the [GESIS Panel.pop Survey Style Guide](#). General information on how to design survey questions can be found in the [GESIS Panel FAQ Questionnaire design](#).

Please provide your questionnaire using our [GESIS Panel.pop questionnaire template](#). The questionnaire must be submitted in German, an English translation is not necessary.

Please note: The GESIS Panel.pop cumulative data set includes many variables on various topics. Please check whether needed variables are already part of the GESIS Panel.pop dataset. In our [documentation](#) you will find an overview of past waves of the GESIS Panel.pop, including the [GESIS Panel.pop Study Description](#), the [GESIS Panel.pop Codebook](#), the [GESIS Panel.pop Questionnaires](#) and the [GESIS Panel.pop Longitudinal Core Studies](#).



Pretest techniques

In the case of newly developed instruments, we highly recommend applying the [Question Appraisal System](#).

Was the instrument evaluated systematically using a pretest technique?

Yes. If available, please also report psychometric properties (e.g., reliability, validity), state pretest technique and describe which items were tested:

No.

No, but pretests are planned. Please specify where/how:

More information about survey evaluation methods can be found here: Groves, R. M. (Ed.). (2009). *Survey methodology* (2nd ed). Hoboken, N.J.: Wiley; Presser, S. (Ed.). (2004). *Methods for testing and evaluating survey questionnaires*. Hoboken, N.J.: Wiley. *Question appraisal System* in Willis, G. B. (1999). [Question Appraisal System QAS-99](#). North Carolina: Research Triangle Institute or German Version in Schnell, R. (2019). *Survey-Interviews*. Wiesbaden: Springer VS.



References

- List all references cited above here.
- Use APA style guide: <http://www.apastyle.org/manual/index.aspx>



GESIS Panel.pop General Terms and Conditions

The following General Terms and Conditions apply:

Non-commercial usage

- The GESIS Panel does not accept any commercial data collection projects.
- Data collected within the GESIS Panel may be used for (non-commercial) scientific purposes only. Any partially or fully commercial usage is prohibited.

Data protection

- GESIS – Leibniz Institute for the Social Sciences and all commissioned service providers work according to the regulations of the EU General Data Protection Regulation. Further, all statutory data protection provisions of the Federal Republic of Germany apply.
- Any attempt to de-anonymize data – that is, to try to identify individual respondents – is a criminal offense.
- Please note, that the GESIS Panel.pop does not submit modules to an ethics board. If authors need a formal ethics statement, they should submit the proposal to a board of their choosing before sending it to the GESIS Panel.pop.

Royalty-free, non-exclusive material

- All measurement instruments used within the GESIS Panel will be accessible to the academic social science community. Therefore, primary researchers must ensure that the data collection instruments they submit to the GESIS Panel do not violate any rights of third parties and that they may be made publicly accessible.
- Data collected within the GESIS Panel and supplementary materials will be made available exclusively through the GESIS Data Archive in accordance with its terms of use. Further details can be found [here](#).

Authority to accept or reject proposals

- All proposals will undergo an internal review. Furthermore, we reserve the right to send proposals to external peer-reviewers.
- The GESIS Panel Team reserves the exclusive right to accept or reject proposals.

Charges

- The fielding of an accepted Short Submission is free of charge.
- As GESIS Panel.pop surveys are fielded in German, all questionnaire modules must be submitted in German.



Publication(s) and citation requirements:

- We would like to point out that the existence of the GESIS Panel.pop as a survey infrastructure for the scientific community can only be justified if its relevance is proven through scientific publications. Consequently, we expect primary researchers to publish the results of their submitted studies in appropriate scientific outlets.
- Authors are required to inform the GESIS Panel.pop about all publications with GESIS Panel.pop data.
- Any publication based on data collected within the GESIS Panel.pop must include the following statement:
This paper uses data from the GESIS Panel.pop Population Sample. The GESIS Panel.pop is a part of the GESIS Panel which is operated by GESIS – Leibniz Institute for the Social Sciences and funded jointly by the Federal Government and the Länder. A detailed description of the GESIS Panel.pop can be found in Bosnjak et al., 2017.
<https://journals.sagepub.com/doi/10.1177/0894439317697949>
- Data must be cited according to the scheme of the [GESIS Data Archive](#). Examples for the version 52.0.0 can be found here:
 - GESIS (2024). GESIS Panel - Standard Edition. *GESIS, Köln. ZA5665 Datenfile Version 52.0.0*, <https://doi.org/10.4232/1.14285>.
 - GESIS (2024). GESIS Panel - Extended Edition. *GESIS, Köln. ZA5664 Datenfile Version 52.0.0*, <https://doi.org/10.4232/1.14284>.
- By submitting your proposal, you agree that the GESIS Panel might publish the information provided through this document (including, but not limited to the names of all participating researchers) in the study description document, the codebook, and related documents.

I, the undersigned and principal investigator, understand and agree to the General Terms and Conditions above.

I agree that the GESIS Panel may contact me via email to inquire about publications, and with questions aimed at the improvement of our service.*

I agree to the GESIS Panel informing me via email about current GESIS Panel-related news (e.g., calls, and data publications).*

*These consents are voluntary and can be revoked at any time for the future.

Date and place

Name of principal investigator

Signature



Submit your proposal

Please name this document, using the following convention: Surname of the principal investigator, date of last change: SurnameofPI_YYYYMMDD_GPpop.pdf. Example: Miller_20240718_GPpop.pdf

Name your corresponding questionnaire using the following convention: Surname of the principal investigator, date of last change: SurnameofPI_YYYYMMDD_questionnaire_GPpop.xlsx.

Example: Miller_20240718_questionnaire_GPpop.xlsx

Submit your proposal with these two attachments via email to info@gesis-panel.org.